



# Record of Decisions



Agenda Items	Summary	I-Information D-Decision A-Action
	<p>containers. All containers that hold lunches will be compostable and MES will be receiving more compost bins to handle the increase in compostable materials. Schools are being encouraged to order 10-15% extra to accommodate for forgotten or dropped lunches. Schools will also be able to proxy order for families that don't have the technology to do so. Parents will be able to order 2 weeks in advance.</p>	I
	<p>We have had two assemblies this year, one in September in recognition of Bullying Awareness and another, virtually, in October in recognition of Truth and Reconciliation Day. Our Remembrance Day assembly will be held in November and is currently in the planning phase.</p>	I
	<p>Ms. Richardson, Ms. Andrews and Ms. Snider recently met to discuss Holiday Concerts. The concerts will take place over two nights and may be a simplified version of concerts that have taken place in the past. Ms. Snider will continue to work on planning and preparing for the concerts throughout the fall.</p>	I
	<p>Literacy and Math Millwood staff will have their first Professional Development Day this Friday October 11. P-2 teachers will focus on Literacy and be led by Ms. Andrews, Ms. Weston and Ms. Hodgson. Teachers will further their learning on phonemic awareness as the P-2 curriculum has been updated and there is a focus on more targeted instruction and more intention in instruction, with a desired 20-30 minutes spent on its instruction per day. Grades 3-5 teachers will be focusing on fact fluency and will be led by Ms. Richardson.</p>	I

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<b>4. Wellness Update</b> Lead: Michelle	<p>Our school continues to focus on the importance of a sense of belonging for all students and parents within the Millwood Elementary Community.</p> <p>We continue to purchase equipment for students to use for outdoor play, such as soccer balls and basket balls.</p>	I
<b>5. SOS</b> Lead: Joann	<p>Ms. Nolan shared that tentative plans are in place for an event on the evening of October 24. Weather permitting, students and their families will be invited to dress in costumes and go for an 'Autumn Stroll' on the track around our field. The field itself will be decorated for Halloween and Halloween music will be played outside. If it rains, students and their families will be invited into the school for a 40-60 minute event, which may involve watching a Halloween movie.</p> <p>Ms. Nolan shared that the SOS had the school booked for an event on February 12. No decisions about that event have been made at this time.</p>	I

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<p><b>6. Other Business</b> Lead: Michelle</p>	<p>SAC Professional Development Ms. Andrews and Ms. Barnhill attended a day long provincial SAC PD session in September. Ms. Barnhill shared information on the SAC Innovation Fund/Grant, which is a \$10 000.00 grant that can be awarded to schools that submit a proposal on how they are going to use the money to benefit both the school and its community. Last year, 26 grants were handed out to schools. Some of the successful bids included purchasing bikes and helmet for students, creating gardens at the school, updating the school’s library to be more reflective of the school’s diversity and culture.</p> <p>MES SAC Bylaws Ms. Andrews shared that our SAC had to look at a change in our membership as some current members were holding positions that they should not be. For example, as an HRCE employee, Ms. Nolan should not be our SAC Chair. Ms. Andrews also shared that it would be beneficial for our Council if more parents and community members were to become involved. Ms. MacLeod shared that there were a lot of parents, newer to our school, who were not aware of the role and responsibilities of the SAC. As such MES could advertise to our community what we do and could have public meetings once or twice a year where people could come and observe to get a better understanding of what a school’s SAC did. Ms. Barnhill shared that it was suggested at the PD session that SACs should be back to in person meetings. After some discussion and clarification of the role and responsibilities of the SAC Chair, Ms. Barnhill offered to be the new SAC Chair and all voting members agreed with her assuming the role.</p> <p>Book Fair Parents asked whether the library would be hosting a Book Fair this year and Ms. Richardson shared that Ms. Parsons was in looking in to this.</p> <p>Upcoming Meeting Dates The following is a list of upcoming meeting dates for the year:</p> <p>November 20 (in person) January 22 (Zoom) February 19 (Zoom) April 16 (in person) May 28 (in person)</p>	<p>I</p> <p>D</p> <p>D</p> <p>I</p> <p>I</p>

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**Next Meeting: November 20, 2024 at 6:30pm (in person)**