Millwood Elementary School Advisory Council Meeting

Jan. 17, 2024 from 6:30 p.m. to 7:30 p.m. / Virtual Meeting

**Type of Meeting:** Regular Business **Chair: Joanne Nolan** **Note taker: Nancy McNeil**

**Membership/Attendance:**

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| --- | --- | --- | --- | --- |
| Parent Members | Community Members | Staff Members | Administration | |
| Joann Nolan (Chair)  Michelle Barnhill  Michelle Mackinnon (X) | Lynn Parsons (X)  Susan Harris  Emily MacLeod (X) | Traci George (X)  Angie MacAloney (X)  Nancy McNeil  Nicole Wall  Tanya Pottie | | Michelle Andrews  (Principal)  Christine Richardson (X)  (Vice Principal) |

**Record of Decisions:**

| Agenda Items | Summary | I-Information  D-Decision  A-Action |
| --- | --- | --- |
| 1. **Approval of the Agenda/Approval of minutes**   Lead: Michelle | Meeting was called to order at 6:30pm  The meeting agenda was approved, as were the minutes from the November 29, 2023 meeting. | I  D |
| 1. **Items Brought Forward**   Lead: Joann | None at this time | I |
| 1. **Principal’s Report / SSP Update**   Lead: Michelle | Our Holiday Concerts were a great success. Next year the manner in which concert tickets are distributed will need to be changed.  Literacy and Math  Our Literacy Coach will soon be coming to support our Primary and Grade One teachers with word study work, as well as sound and letter relationships.  Ms. Andrews is going to reach out to our Math Consultant with respect to data gathered from the Grade 3 Math Assessment that was completed in the 2022-2023 school year. In particular, the data regarding related to students who were just meeting or below benchmark will be addressed.  Our ELS and Reading Recovery teachers will soon be starting new groups of grade one students for both of these interventions. Ms. Andrews and these teachers will also look at what supports can be offered to those students that didn’t meet benchmarks in those programs. | I  I  I  I |
| 1. **Wellness Update**   Lead: Michelle | Our Equity Team is meeting to discuss ways for our school to get to know our families, especially those new to our school community, as well as how to build inclusion of our diverse community into our school. The Team is going to focus on Families and Food, as food often brings people together.  January 26 is Family Literacy Day and our school will be celebrating this day with our students. Information will be sent to families in the next few days.  Ms. Andrews has invited Maritime Marionettes to do two shows at Millwood Elementary at the end of February. Ms. Baker-Skinner is exploring the possibility of having a drumming presentation for our school in the coming months.  Ms. Andrews discussed class trips and the high cost of transportation. Our school receives a Student Support Grant from the EECED of $5000 which is used to assist in allowing classes to go on class trips. All Grade 5 students will be going to the Oval. One of our Grade 5 classes has gone to the Glass Lab at Rocky Lake Junior High and another Grade 5 class will be going to RLJH’s Pottery Lab. Ms. Andrews is compiling a list of potential trips that teachers are interested in going on.  Ms. Andrews shared that MES has monies available from the SOS, as well as Healthy Schools and SAC grants. Ms. Andrews is considering using those funds to purchase the following items for the school: Movie License, decodable books, magnetic letter sets and outdoor equipment. The iPad charging stations and the Chromebook carts being repaired were mentioned by Ms. Nolan. Ms. Andrews will address this with our Technology Specialist. | I  I  I  I  I |
| 1. **SOS**   Lead: Joann | Some parents have approached Ms. Nolan regarding other alternatives for lunch meals. Ms. Andrews, Ms. Richardson and Ms. Nolan will meet to discuss options other than Lunch Lady. | I |
| 1. **Other Business**   Lead: Natalie | N/A |  |
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**Next Meeting: February 21, 2024 at 6:30pm**