Millwood Elementary School Advisory Council Meeting

October 4, 2023 from 6:00 p.m. to 7:00 p.m. / Virtual Meeting

**Type of Meeting:** Regular Business **Chair:** Joan Nolan **Note taker:** Nancy McNeil

**Membership:**

☑ *Attendance* ⮽ *Regrets*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Parent Members | Community Members | Staff Members | Administration | |
| Joann Nolan (Chair)  ⮽Michelle Barnhill  Michelle Mackinnon | Lynn Parsons  ⮽ Susan Harris | ☑ Traci George  ⮽ Angie MacAloney  ☑ Nancy McNeil  Nicole Wall | | ☑ Michelle Andrews  (Principal)  X Christine Richardson  (Vice Principal) |

**Record of Decisions:**

| Agenda Items | Summary | I-Information  D-Decision  A-Action |
| --- | --- | --- |
| 1. **Approval of the Agenda**   Lead: vacant | Meeting was called to order at 6:00pm  The meeting agenda was approved | **I**  **D** |
| 1. **Items Brought Forward**   Lead: Michelle | Reviewed and updated Membership Agreement and By-laws  Keeping Virtual Meetings for the time being  Reviewed membership and Joanne Nolan stepped forward to be chair.  Shifting meeting start times to 6:30pm | **D**  **D**  **D** |
| 1. **Principal’s Report**   Lead: Michelle | Curriculum night before school started was a success and made for a very smooth transition on the first day | **I**  **I**  **I** |
| 1. **SSP Update**   Lead: Michelle | Teaching Support Team – how can it be tweaked to support students  Shared updated SSP plan | **I**  **I**  **I** |
| 1. **Wellness Update**   Lead: Christine | Remembrance Day Assembly being planned.  Milk Program and Lunch Lady continuing. | **I**  **I**  **I**  **I** |
| 1. **SOS**   Lead: Joann | Planning for a family event in November: possibly having a movie night.  Planning for another Spring Fling in May | **I**  **I** |
| 1. **Other Business**   Lead: Joann | N/A |  |

**Next Meeting: Wed-Nov-15 at 6:30pm**

**(Planned as the 3rd Wednesday of each month moving forward)**