Millwood Elementary School Advisory Council Meeting

Feb. 21, 2024 from 6:30 p.m. to 7:30 p.m. / Virtual Meeting

**Type of Meeting:** Regular Business **Chair: Joanne Nolan** **Note taker: Nancy McNeil**

**Membership/Attendance:**

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| Parent Members | Community Members | Staff Members | Administration | |
| Joann Nolan (Chair)  Michelle Barnhill (x)  Michelle Mackinnon (X) | Lynn Parsons  Susan Harris (x)  Emily MacLeod | Traci George  Angie MacAloney  Nancy McNeil  Nicole Wall  Tanya Pottie (x) | | Michelle Andrews  (Principal)  Christine Richardson  (Vice Principal) |

**Record of Decisions:**

| Agenda Items | Summary | I-Information  D-Decision  A-Action |
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| 1. **Approval of the Agenda/Approval of minutes**   Lead: Michelle | Meeting was called to order at 6:30pm  The meeting agenda was approved, as were the minutes from the January 17, 2024 meeting. | I  D |
| 1. **Items Brought Forward**   Lead: Joann | None at this time | I |
| 1. **Principal’s Report / SSP Update**   Lead: Michelle | Literacy and Math  Primary – Grade Two literacy continues to be a focus of our School Success Planning. Jen Copely, Literacy Coach, is currently supporting our primary and grade one teachers by modelling lessons, team teaching and well as focusing on sound work and phonics. Ms. Copely will be with our staff until March Break and will visit weekly after that. The Department of Education and Early Childhood Development supports a systematic and focused approach to reading.  MES continues to use the UFLI program which employs an explicit and systematic program that teaches students the foundational skills necessary for proficient reading. It follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity and confidence.  In the area of Math, staff are working on strategies to support students in grades 3, 4 and 5 that are struggling to meeting benchmarks as it connects with computational fluency. Teachers will be using evidence from student data to drive their instruction. | I  I  I  I |
| 1. **Wellness Update**   Lead: Christine | Our new Child and Youth Care Practitioner, Catherine Sampson, started at our school shortly after Christmas. Ms. Cat has been doing a lot of great work for our school and is engaged with our students and staff, focusing on areas such as improving social skills and interactions as well as building and maintaining peer relationships.  Our Family Movie Night was a huge success and was very well attended.  Our school had two Sock Hops on Wednesday February 15, one for grades primary to two and another for grades three to five. Both were great successes.  Our school is going to create a bulletin board in our front hallway that looks like a tabletop and will be titled “Come to Our Table”. It is our hope that families in our school community with share information and traditions about their culture through the role of food in their lives. A template for sharing will be sent home to families this week.  In the coming weeks, MES will host an African Heritage Assembly with a Spoken Word guest, as well as participation from students and classes. Also, Maritime Marionettes will be performing two shows on February 28. The week before March Break will be Spirit Week at MES and on March 8, all students will have the opportunity to participate in a World Drumming Workshop.  Monday March 18 will be an Assessment and Evaluation Day for teachers and Term Two report cards will be going home on April 3. | I  I  I  I  I |
| 1. **SOS**   Lead: Joann | Joann shared that the SOS is planning a Teacher/Staff Appreciation Week to take place in the coming months.  This year’s Spring Fling will take place on Saturday May 25.  An email was sent home to families regarding a site where they can purchase school clothing. Joann suggesting sending another email out to families this week.  Ms. Andrews shared that Mr. Kirby, our Technology Specialist, has been in and has worked on getting our Chromebook charging stations fixed and functional. | I |
| 1. **Other Business**   Lead: Joann | N/A |  |
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**Next Meeting: April 10, 2024 at 6:30 pm**