Millwood Elementary School Advisory Council Meeting

Nov. 29, 2023 from 6:30 p.m. to 7:30 p.m. / Virtual Meeting

**Type of Meeting:** Regular Business **Chair: Joanne Nolan** **Note taker: Nancy McNeil**

**Membership:**

☑ *Attendance* ⮽ *Regrets*

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| Parent Members | Community Members | Staff Members | Administration | |
| Joann Nolan (Chair)  Michelle Barnhill  Michelle Mackinnon | Lynn Parsons  Susan Harris  Emily MacLeod | Traci George  Angie MacAloney  Nancy McNeil  Nicole Wall  Tanya Pottie | | Michelle Andrews  (Principal)  Christine Richardson  (Vice Principal) |

**Record of Decisions:**

| Agenda Items | Summary | I-Information  D-Decision  A-Action |
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| 1. **Approval of the Agenda**   Lead: Michelle | Meeting was called to order at 6:30pm  The meeting agenda was approved | I  D |
| 1. **Items Brought Forward**   Lead: Natalie | None at this time | I |
| 1. **Principal’s Report / SSP Update**   Lead: Michelle | Term One report cards and adaptations sent out electronically last week. Parent/Teacher Interviews held, with in person and phone options available to parents. Professional Development on that day was focused on Computational Fluency/Number Sense.  Professional Development on December 4 will focus on writing.  Ms. Andrews and Joanne will be attending SAC PD in the coming week. | I  I  I  I  I  I  I |
| 1. **Wellness Update**   Lead: Christine | Staff are continuing to focus on learning more about students and their families, as well as their lives outside of school.  A micro survey is being prepared for students in Grades Primary-Three in an attempt to gather information similar to that garnered from the Grade Three survey.  A message has been sent home to our families about sharing information and artifacts about their culture. We have a bulletin board in our front hall where these artifacts are displayed.  Remembrance Day assembly was very well done and well received by our military members and school community.  Holiday Concerts will be held on December 5 & 6 and tickets will be sent home tomorrow.  A note will be sent home to families indicating that MES is holding a Holiday Food Drive, with the dates that food donations will be accepted at the school.  Spirit Days are being planned for the five days before Christmas Break, including a Pizza Lunch for all students on December 20.  MES was a recent benefactor of a $1500 grant from RBC. This grant will be used to replenish classroom libraries, flexible seating as well as items for the Learning Center. | I  I  I  I |
| 1. **SOS**   Lead: Joann | Family Family Fun Night was very successful.  Several parents have reached out to Joanne regarding possible alternatives to Lunch Lady as a hot lunch options. Joanne shared with those parents that this will be addressed after Christmas. Emily shared that she and some of her friends that are also parents at MES would have the time to help volunteer with activities that take place during the school day. | I |
| 1. **Other Business**   Lead: Natalie | N/A |  |
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**Next Meeting: January 17, 2024 at 6:30 pm**